



Calcutta Cricket & Football Club

19/1, Gurusaday Road, Kolkata - 700 019

Phones : 2461-5060

2461-5204

E-mail : ccfsecretary@ccfc1792.com

Website : www.ccfc1792.com

CIN : U92412WB2003NPL096325

NIT No.: CC&FC- GROUND/101/24-25

Date: 01.02.2025

TENDER NOTICE

Work: - UPGRADING HIGH MAST LIGHTING SYSTEM

Sealed quotations are invited from OEM/Contractor for a turn-key project to supply, install, test and commission of LED Flood Light System on existing High Mast at CC&FC Ground, Kolkata, to achieve lux level of around 800 on cricket pitch and around 550 on the outfield. Project completion time: 8-10 weeks from the date of issue of Work Order.

BROAD SPECIFICATION OF THE WORK:

(Also see annexure 2)

SCOPE OF WORK

Project Scope

A. LED Lighting System:

1. Supply and installation of new LED floodlights
2. Removal of existing metal halide lamps
3. Installation of new LED drivers and control systems

Scope: Lux Level to be achieved

Following AV. Illuminance level to be achieved for matches without CTV transmission

CALCULATION SUMMARY -Assumed

Label	Calculation Type	Units	Avg.	Min/Avg	Min/Max
Cricket Pitch	Illuminance	LUX	800	0.70	0.60
Infield (30 yards)	Illuminance	LUX	650	0.60	0.50
Outfield (>30 yards)	Illuminance	LUX	550	0.50	0.40

Uniformity considered as per ICC guidelines.

Min Avg is to be calculated based on $800 \times 0.70 = 560$ and same applies for other.

Please Go Ahead

Amun Amun
01/2/25

- 1 -


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B. Headframe Replacement:

1. Removal of existing headframe structure
2. Design and installation of new headframe structure
3. Integration of new LED lighting system with headframe
4. Structural vetting from Govt. Approved organisation.

LED Package

1. Identical high power LED packages of 3-watt minimum to 5-watt maximum are to be used in all lamps.
2. The Average Lumen Maintenance summary needs to be submitted at the different case temperature (Soldering Point) at T_s : 55 °C, 85 °C & 105 °C.
3. The Colour Rendering Index (CRI): ≥ 70
4. Maintenance factor: 0.9 for LED
5. Correlated Color Temperature (CCT): 5700K \pm 350K
6. The estimate Life span of LED should be $> 90,000$ hours at driving current of LED to a minimum of 1000 mA and maximum of 1500 mA. The graphical chart for of the TM – 21 needs to be submitted at the different case temperature (Soldering Point) at T_s : 55 °C, 85 °C & 105 °C. For all the three test condition the estimated life hours must be >90000 (as reported L70)
7. Also as per L90 to estimate of life should $> 90,000$ hours at driving current of LED to a minimum of 800 mA and maximum of 1500 mA. The graphical chart for of the TM – 21 needs to be submitted at the different case temperature (Soldering Point) at T_s : 55 °C, 85 °C & 105 °C. For all the two test condition the estimated life hours must be > 90000 (as reported L90).
8. LM – 80 test report along with TM – 21 report needs to be submitted.
9. The photo biological safety norms need to be submitted as per IEC 62471 / EN 62471 / IS 16108.

Luminaries Technical Details:

1. The wattage of the LED Luminaries minimum 1500 Watt & maximum to 1700 Watt.
2. Fittings should be non-integral.
3. The system efficacy of the Luminaries should be ≥ 120 Lm / W. With CRI – ≥ 70
4. The Ingress Protection Should not less than IP 66.
5. The Impact Resistance should not less than IK 08.
6. The offered LED Luminaire is provided with secondary lens / optics. The same shall of PMMA / Borosilicate glass / Polycarbonate type.
7. Total Harmonic Distortion should be less than 10% for the complete fixture.
8. The fittings shall be provided with pre-installed terminal blocks with Cu. Lugs suitable for termination of 3C x 2.5 sq.mm. copper cable. Offered LED light fittings shall be suitable for bracket mounting.
9. The product should be comfortable with Ambient Temperature: -10 °C to +45 °C
10. The flood light should be a state-of-the-art design allowing easy mounting.

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- 2 -



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11. The fixture with mounting accessories to be supplied as per site requirement. The housing of the Sports flood light must be Modular type with Pressure die cast aluminum housing with fins The aim & adjustable bracket having smooth finish powder coated embossed / Engraved / printed with company logo.
12. The product Luminaire must be single module type with proper air gap for natural cooling. The Heat sink to be suitably designed & properly integrated with the Luminaire body itself for effective cooling of the LED.
13. Flood light should be having 5 years warranty. The Firm will arrange the 5-year warranty certificate from the manufacturer clearly mentioning the details of the fitting supplied to CC&FC under this contract.

Driver Technical Details:

1. The bidder / OEM has to provide the test report for LED junction temperature should not $\geq 85^{\circ}\text{C}$ at the ambient temperature of 25°C and with internal surge protection of minimum 5KV.
2. The driver should be epoxy encapsulated within the light fixture that has separate optical & driver compartment, driver single Integrated constant current potted electronic driver. The fixture, with the encapsulated driver inside, must be IP-66 compliant.
3. Serviceability of LED Luminaries: The driver can be replaced at site if required.
4. The efficiency shall always be more than 85 % in all cases during the project period.
5. Maintenance friendly and a separate compartment in main housing for external SPD or external fixing arrangement (bolted only) for external SPD below the light on the non-light emitting surface of the housing.
6. Protection from Voltage surges (SPD) Firm may provide appropriate surge protection arrangement, at each Flood Light, to protect the Flood Light from switching surges, which are expected / prevalent in Flood Light supply networks in India. Additionally, as per ANSI C 136.2-2014/ UL-1449/ IEC 61643-11, External Surge protection (SPD) with Thermal Protection (TMOVs) of minimum 10KV/5KV with capability to withstand a minimum of 15 pulses of 10KV/5KV to be separately installed (fixed with screws) with each fixture below the Light with IP 66 protection for incoming and outgoing wires on SPD and Light. Alternatively, the external SPD may be provided inside the driver compartment or special enclosed compartment adjoining the driver compartment or adjoining it with proper fixing (bolting / DIN rail arrangement) for SPD inside. The SPD shall follow IEC 62305 & IEC 61643-11-2011.
7. Housing - Electrical Compartment of Driver box contains cable glands for cable entries, and push in terminals for mains and control input. Electrical connection box of floodlight contains cable glands and push-in terminals enabling electrical connection to driver box. The end-caps can be easily opened

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8. to access the bolts to aim the floodlight; the slot-hole in the bracket facilitates flexible installation.
9. BIS certificate / Safety test for Drivers as per IS: 15885 is must be submitted for driver.
10. The driver should be EMI/EMC Compliance as per IEC:61547.
11. The safety requirement needs to be qualify as per IEC:61347-2-13/EN:61347-2-13/IS:15885- 2-1

TECHNICAL SPECIFICATIONS OF THE EQUIPMENT

1. All MS parts including hardware shall be hot dip galvanized as per BSEN-ISO1461 or equivalent.
2. **Platform and Head frame of the Mast:**
 - a. The light mast shall have a fixed head frame at the top of the mast. The head frame shall be with a 15-degree tilt for aiming the luminaries to the proper points. The tilt also helps the maintenance man, while working on the top.
 - b. The head frame shall have a shaft section like other mast sections in the middle and cross arms to mount required number of luminaries. Suitable provision shall be provided in the cross arms for fixing of luminaries and support the cables. Suitable opening on each side of the shaft and window in back side is to be provided to take and facilitate passing the cables to the luminaries through cross arms.
 - c. An inspection opening shall be provided on the head frame shaft. Support shall be welded on the head frame shaft to suspend the luminaire cables from the top. Cables are to be bunched and supported with stainless steel suspension ropes of suitable length. No other equipment shall be mounted in the path of the cables inside the mast as it will affect the safety of electrical cables for the luminaries.
 - d. LC must take load of the entire luminaries.
3. **Aviation Obstruction Light:** Supply of Single dome aviation obstruction lights of type LED AOL. Two numbers per mast.
4. **FEEDER PILLAR (If required after inspection)**
 - a. Work of feeder Pillar shall be carried out as per AUTHORITY for Electrical Works Part –I (internal) - 2013 and & Part –II (External) 1994 amended up to date. Supplying , erection , testing and commissioning of floor mounted double door outdoor type feeder pillar of suitable size (as per design requirement) fabricated out of minimum 1.6mm/ 2.00 mm thick nominal CRCA MS sheet (2 mm outer and 1.6 mm inner) with suitably thick angle iron frame of suitable dimensions and suitable to accommodate and S/F of all required accessories there in i/c connection, interconnection with suitable size copper wire, numbering , power coated after applying pretreated by seven tank process and making brick foundation complete as required Standard :

- 4 -


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S. No.	Title	Indian Standard
2.1	IS 5039	Specification for distribution pillars below 1000V AC
2.2	IS 13947 part 2	Low Voltage switchgear
2.3	IS 8623	Specification for low voltage switchgear
2.4	IS 12063	Classification of degrees of protection provided by enclosures of electrical equipment.
2.5	IS 13703	Low voltage HRC fuses
2.6	IS 5	Color of ready mixed paints
2.7	IS 191	Specification for copper
2.8	IS 5082	Wrought Aluminum & Al alloy plates & sheets for electrical applications
2.9	IS SP72	Sports Lighting
3.1	Supply Voltage	3 phase neutral, AC 415Volt +/-10%
3.2	Supply Frequency	50 Hz +/- 5%
3.3	Location of panel	Outdoor, on completely refurbished area Place
3.4	Pollution	Heavily Polluted and Dry
3.5	Humidity	90% maximum
3.6	Ambient Temperature	Average 40 Deg C, Maximum 50 Deg C
3.7	Incoming supply to feeder pillar	From distribution transformer or Main Feeder pillar panel
3.8	Seismic Zone	4

- b. Complete design/drawings of feeder Pillar, Nos, their locations etc to be got approved from competent authority as designated by the club, prior to execution of work.
- c. Suitable M.S. top cover with suitable slope, overhang shall be provided for protection against rain/weather etc.
- d. Detachable cable gland plates 3mm thick shall be provided at the bottom having suitable knock out for compression glands. Adequate space shall be provided below the same for safe bending & termination of cables.
- e. The enclosure shall be provided with ventilation louvers covered with the wire mesh, lifting hooks, supporting legs, double earth terminals with double nuts & washers.


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- 5 -



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- f. The internal arrangement shall be compartmentalized for incoming, outgoing switch gears/bus bars & design shall be such as to permit suitable arrangement for incoming & outgoing cables. Provision shall be made for lighting inside the feeder pillar.
 - g. All incoming and outgoing switch gears shall be properly marked, indicating the connected load, cable sizes, and outgoing connections etc. as required.
 - h. Interconnection of the various mountings on the feeder pillar shall be done using PVC insulated conductor or solid strips with PVC taping / sleeving of appropriate sizes. Termination shall be made such that local heating is avoided. Feeder pillar shall be pre-treated with 7 tank process followed by powder coating.
 - i. All the metal work of feeder pillar shall be painted prior to erection with one coat of anti-rust primer. After fabrication, they shall be painted with two coats of appropriate enamel paint as required, on all sides wherever accessible
 - j. All connections and inter connection wires inside the feeder pillar shall be provided with tags / ferrules for identification
5. DOCUMENTS TO BE FURNISHED ALONGWITH TECHNICAL BID:
- a. **Authorization certificate from OEM of original product i.e. Stadium Mast and Stadium LED Flood light Luminaries of approved brand as per List of Preferable Make of Material.**
 - b. **Undertaking from OEM** for unconditional support technically throughout the execution of SITC contract.
 - c. **Undertaking from OEM providing** all spare required for healthy functioning of the equipment technically throughout the useful life of the system.
 - d. Technical Specification of Stadium Mast and Stadium LED Flood light Luminaries of approved brand.

TERMS & CONDITIONS FOR ELIGIBILITY IN THE TECHNICAL BID

1. Bidder must be a manufacturer of Stadium mast and/or light fixture, however, they can also bid through their authorized Dealer, and must submit a special separate authorization for both Stadium mast and Light fixture against this tender for participation. The Original Equipment Manufacturer (OEM) has to give undertaking for uninterrupted supply of lighting fixtures for commissioning of work within the stipulated completion time.
2. **OEM must have experience (Both Mast and Flood Light) of supply installation testing and commissioning of at least 5Nos. of sports ground lighting system, project cost worth minimum INR. 1 Cr. Above.**
3. Either the Manufacturer (OEM) participates directly or indirectly in the BID, in either of the cases they can authorize maximum one agency for participating in the bid.
4. Bidder must submit Factory license documents details of OEM.

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-6-



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5. OEM/Contractors enlisted with any State Govt/Central Govt/PSU's are eligible as per following Pre-qualification criteria.

OEM/Contractor shall complete at least one "similar work" amounting to 80 percent of tendered value.

Or

OEM/Contractor shall complete at least two "similar works" amounting to 60 percent each of tendered value.

Or

OEM/Contractor shall complete at least three "similar works" amounting to 40 percent each of tendered value.

Note: Similar work means "Supply, Installation, Testing and Commissioning of Stadium Mast at least 28 mtrs "

6. Additional Terms & Conditions:

- OEM/ Contractor shall submit foundation drawings duly vetted from some Govt. Institutions.
 - All bidders *shall* provide a statement that the bidder is neither associated, nor has been associated, directly or indirectly, with the Consultant or any other entity that has prepared the design, specifications, and other documents for the Project or being proposed as Project Manager for the Contract.
7. Bidder must have LT/MV Contractor License approved by govt. (if OEM directly participate, then it is not applicable for them. However, the OEM has to draw MoU with Electrical contractor having valid LT/MV electrical license for execution of electrical works, if he is selected through the tendering process for executing the work).
8. Must have submitted R&D laboratory Certificate accredited by NABL.
9. **OEM must have completed any National stadium lighting and maintaining the same with availability of required spare material more than 5 years.** OEM should have experience in sports lighting for at least 10 years.
10. Bidder must be submitting the following documents along with the tender technical bid:-
- (i) Lighting design – (Appropriate software- AGI 32 or equivalent)
 - (ii) Technical data sheet of LED fixtures, Feeder Panels etc.
 - (iii) Feeder Pillar GAD (if applicable)
 - (iv) Earthling GAD
 - (v) Latest wind tunnel test report of high mast.
 - (vi) Winch test certificate, wire rope test certificate with Data sheet.
 - (vii) Luminaries LM-79 & 80 reports, photo biological test report.
 - (viii) Bidder must be submitting manufacturer warrantee certificate for led fixture for 5 Years & the mast head frame for 5 years in manufacturer letterhead.

→ 7 →


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PROCEDURE FOR SUBMISSION OF BIDS & RELATED MATTERS

The Bid should be submitted in a sealed envelope superscribed "**Confidential / UPGRADATION OF HIGH MAST LIGHT AT CC&FC**", and addressed to the Secretary.

b) Inside the sealed envelope, there should be two separate sealed envelopes - one inscribed "Technical Bid" and the other "Financial Bid". The Technical Bid envelope shall contain the duly filed up Annexure-1 along with other attachments as mentioned. The "Financial Bid" envelope shall contain duly filed up Annexure-2.

c) The Bid envelope containing the Technical Bid and the Financial Bid (in two separate envelopes mentioning the nature of the bid) must be dropped in the Tender Box placed in the Club Reception desk, latest by **5pm** on **10/02/2025**

d) The 'timeline for the Tender process' given in this notice may be referred.

D. Process of selection of the winner of the bid

a) Shortlisting of agencies will be made first on the basis of Technical Bid. The Financial Bid of the agency whose Technical Bid is rejected or disqualified, shall not be opened.

b) Technical Bids of all the bidding agencies will be opened by the Tender Committee. Shortlisted agencies, will be called for making a physical Presentation of their detailed plan of execution of the Work.

F. Terms & Conditions for the selected Agency:

a. The bidder agency, winning the Tender, shall hereafter be called the '**Agency**'.

b. The Agency shall be responsible for execution of the Work on a turnkey basis as per Terms and Conditions of this Tender Notice and **Work Order**.

c. The Agency shall deposit an amount equivalent to 5% of the Tender Amount quoted by it in the Financial Bid, on the day of receiving the Work Order, as Performance Guarantee amount for the job.

d. In case the Agency fails to deliver, at any stage, as per the Work Order, the contract is liable to be cancelled after giving an opportunity of hearing. In such a case the Performance Guarantee amount shall be forfeited.

e. If any insufficiency in performance is noted during the execution or after the completion of the Work, the Agency shall be given an opportunity to rectify defects, failing which the contract is liable to be cancelled.

f. All communication with the Agency shall be made by and addressed to the Member House, during the ongoing Work.

g. Payment Schedule: 10% along with work order, 60% against delivery of all materials & 20% after installation, 10% on commissioning. The earnest money of 5% will be refunded on or before 31st March 2026, subject to satisfactory performance of the installed lights (no appreciable reduction in lux value).

G. Other Terms and Conditions

a) All legal dispute, if any, will be enforceable within the jurisdiction of the Calcutta High Court. No communication in this regard shall be entertained.

b) Any act on the part of the bidder agency to influence anybody for the outcome of the bid, that may come to notice of this Club, may result in rejection of its bid offer. The decision of the President on this matter shall be final.

c) The decision of this Tender Committee with regard to selection of agency will be final and binding. No communication in this regard shall be entertained from any bidder.


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Timeline for Tender process :

Pre-bid Meeting	:	05.02.2025	05.00 PM
Last date of filing of bid for the Tender	:	10.02.2025	05.00 P.M
Opening of the Technical & Financial bid	:	12.02.2025	05.00 P.M

Change in timeline, if any, will be intimated to the Agencies. In case, any holiday is declared by the Government on the day of opening of the tender, the tender will be opened on the next working day at the same time but the tender box will be sealed on the scheduled day and time.

Pre-bid Meeting

The bidder agencies should inspect the site for measurements and assessment of the Work and may attend a pre-bid meeting on 05.02.2025 at 5 p.m. with the Member Ground at CC&FC office for any clarification regarding the Work. For any queries the prospective bidders may contact Mr. Shakti Dutta on email id: saktibdatta@gmail.com

COL. S BANERJEE
SECRETARY

Col. Shibashis Banerjee (Retd.)
Secretary
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- 9 -

SCHEDULE – I
WARRANTY CERTIFICATE
(FOR LED LUMINARIES)

It is certified that _____ **X** _____ make _____ **Y** _____
nos. LED luminaries Model no. _____ **Z** _____ manufactured by us using
_____ **A** _____ (make) LED have been supplied to M/s _____
_____ for use in ground sports area.

These luminaries carry comprehensive warranty for replacement/ repair for period of 5(five) years.

1. Type of fitting
Batch No. Service contact no.
Service Representative Name & no.
Address:

lot no. /

Authorized Signatory

Name _____

Contact no. _____

Name of Company _____

Annexure 2

Technical Deviation
MAKE LIST

Sr. No.	Items	Manufacturer (Brand Name)
01	Stadium Mast Head Frame	BAJAJ/ VALMONT/ PHILLIPS
02	LED Luminaries / Fittings	PHILLIPS/CROMPTON/ BAJAJ
03	LED	CREE / NICHIA / OSRAM/EQUIVALENT
04	MCB	L&T/ HAGER/ SIEMENS/ LEGRAND / A.B.B./SCHNEIDER (M.G.) MULTI-9/Eq make
05	LED Aviation	CROMPTON / BAJAJ / PHILLIPS
07	MCCB	L&T (D-SINE)/ SIEMENS (SENTRON-3 VL)/ SCHNEIDER (NSCOMPACT)/ ABB (T-MAX)/ LEGRAND (DPX)/eq make
08	XLPE / Insulated Aluminum Conductor Power Cable	POLYCAB / KEI / NATIONAL / HAVELLS / NICCO/ GEMSCAB / Equivalent
09	PVC Insulated PVC sheathed copper conductor flexible cable	POLYCAB / KEI / NATIONAL / HAVELLS
10	G.I. Pipe	JINDAL (HISSAR)/ TATA/JSW
11	DWC H.D.P.E PIPE	REX POLYEXTRUSION/ DURALINE/ GEMINI/ TELECORR/Eq make
12	Digital Meter	L & T /AE/CONZERV/GE/SCHNEIDER/Eq make
13	Selector switch (volt meter& ammeter) rotary switches	KAY CEE/ LEGRAND (LEXIC)/ SALZER (L & T) C & S/ SIEMENS/Eq make
14	LED type indicating lamps push button (for LT Panel & feeder pillar)	L & T (ESBEE)/ MDS/ SCHNEIDER (MG)/ SIEMENS/ C & S/ AE/KAYCEE/Eq make
15	Cable Lugs	DOWELLS / JAINSON/Eq make
16	Cold Twisted Bar	SAIL / RINL / TISCO/Eq make
17	Ordinary Portland Cement	ACC/ ULTRATECH /AMBUJA /JK CEMENT/Eq Make

Annexure – 3

S.No.	PARTICULARS	
1	Name of the bidding Agency :	
2	Address of the bidding Agency:	
3	Trade Registration No. of the bidding agency:	
4	Details of person authorized by the Agency in matters of this Tender	
	Name	
	Designation in the Agency:	
	Mobile number:	Fax number:
	Email :	
5	Permanent Account Number of Agency*(copy of card attached) :	
6	GST Registration Number of Agency *(copy of certificate attached):	
7	Experience in related work as per eligibility criteria may be attached.	Yes/No
8	*Self-certified copies of ITR, P&L A/c, Balance Sheet, Tax Audit Report for the 3 years having turnover above 3 crores (attached)	Yes/No
9	Total Annual Turnover for A.Y. 2021-22 : Total Annual Turnover for A.Y. 2022-23 : Total Annual Turnover for A.Y. 2023-24 :	
10	Whether Agency has been blacklisted by any of the Department /Organisations or any criminal case is pending*(Undertaking on letter-head of the bidder Agency attached)	Yes/No

*Please note that if any of the above-mentioned documents is not found enclosed with this Annexure, the Technical Bid shall be summarily rejected.

DECLARATION

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that if the above particulars are found to be false at any stage, the Contract shall be cancelled and I/We will be blacklisted with public notification. I/we have at least three years' experience in the field of the specified Work / Supply as per Terms and Condition of this Tender. My Agency shall abide by all the Terms and Condition of this Tender document.

Signature of the Tenderer _____

Place: Kolkata

Name of the Signatory _____

Date: /02/2025

Name of the Agency _____

Seal of the Agency

FINANCIAL BID

Annex 4

SCOPE OF WORK			
Project : Ledification of CC & FC Ground, Kolkata. Client : CC & FC			
SL. NO.	Description	Unit	QTY
1	D/S//T/C of mast accessories (LC, Headframe, winch, wire rope, motor, trailing cables, counter weight etc as required) subject to structure suitability of existing mast with new fixtures as per lux requirement / lighting design.	Nos	4
2	S//T/C of 1500-1700W LED Flood Light Fixture (Design should be submitted to achieve the required lux level).	Nos	64
3	S//T/C/Commissioning of outdoor type, metal enclosed, double door, pedestal mounted, Vermin Proof, fixed type Distribution Box made out 2mm thick CRCA Sheet having IP55 protection with canopy, suitable for use on 415V, 3Phase, 4wire, 50 Hz and complete with powder coated with color shade as per relevant IS, of suitable size for accommodating the following component, Including providing 3mm thk detachable glandplate for incoming and outgoing cables entry, fixed to structure through clamp, complete with painting, interconnections, earthing, etc. as per tender technical specification (HMLDB):	Nos	4
4	Driver Rack for mounting of SPD & Drivers for light fixtures for each High Mast.	Nos	4
5	Supply & laying of Copper conductor, PVC insulated, flexible cable as per IS 694 of following sizes:	Meter	LOT
6	Provision of GI pipe earthing for High mast with 2.5 M long 40 mm dia GI Pipe including connection to High mast earth terminal with 25 x 3 mm GI flats with all materials and labour. (2nos per HMLDB)	Nos	LOT
7	Aiming and Lux Level Demonstration.	Lumsum	1
8	DMX complete system Incorporation for controlling of all mast light fixtures at single point with laptop, UPS and programming.	Lumsum	1
9	Structural vetting from Govt. Approved organisation.	Nos	1
10	No. of years of warranty of the project (Q&A in prebid meeting)		
11	AIMC rate (Q&A in prebid meeting)		
IMPORTANT POINTS TO BE NOTED			
Please note that highest wind speed since last 3 yrs increase as a cyclonic zone and earth quake zone . Taken into consideration recent Amphan, Alla & Dana . Therefore , our structural design should be consider standard safety factor of 1.5 of existing wind speed as per IS 875			
Please study Existing capacity of head frame and mast which can withstand with the enhanced load for new lux level as per design calculation of TR-7			
Structural Vetting of Mast should be done from Renowned Govt. Institute.			

Signature of the Tenderer _____
 Place: _____
 Name of the Signatory _____
 Date: / /2024 _____
 Name of the Agency _____
 Seal of the Agency